

**CONSTITUTION**  
  
**OF**  
  
**ORGANISATION OF GREAT BENIN KINGDOM**  
*WORLDWIDE art & culture foundation*  
  
**(OGBK WORLDWIDE)**



**PREAMBLE:**

The Organisation of Great Benin Kingdom (hereinafter called the Organisation of Great Benin Kingdom Worldwide Art and Culture Foundation) does hereby make and enact this constitution to govern and regulate the activities of the organisation on the principle of justice and equality.

## **THE FOUNDATION HISTORY OF OGBK**

The Organization of Great Benin Kingdom otherwise referred to as OGBK worldwide, is an organization of men and women whose origins can be traced to the Benin Kingdom in the present-day Edo State of Nigeria. Mr Isaac Igbinosun, Mr Christopher Enogieru, Prince D. O Foster, Mr Friday Efehi Obasuyi and Ms Gloria Aghahowa are the initiators and visionary of OGBK Worldwide. These realistic people left Great Benin Origin (GBO) to start OGBK on a new ideology. They advocated for the establishment of the Organisation of Great Benin Kingdom Worldwide. They consult prominent sons and daughters of the Great Benin Kingdom worldwide, giving birth to this forum of men and women from the Benin Kingdom. The primary purpose is to foster unity amongst Benin Kingdom sons and daughters home and abroad, promote and protect the interests of the Benin Kingdom worldwide, and contribute to the socio-economic and cultural advancement of the Benin Kingdom.

Six months after the OGBK foundation, three of the OGBK founders, Prince D.O Foster, Mr Friday Efehi Obasuyi and Ms Gloria Aghahowa, discontinued their membership due to an ownership attitude threat by Mr Isaac Igbinosun, the President. A year later, it became apparent to Mr Christopher Enogieru and OGBK Executives that Mr Isaac Igbinosun intention is to claim ownership of OGBK worldwide, claiming he founded OGBK with his wife and become autocratic.

After meetings and talk trying to resolve the matter with noticeable evidence of the OGBK foundation, Isaac Igbinosun continues to claim ownership with his wife. Mr Christopher Enogieru, the founding General Secretary and the overseer executives advised Mr Isaac Igbinosun to continue on his OGBK, and Mr Christopher Enogieru, the General Secretary, removed Mr Isaac Igbinosun from the forum and, Mr Isaac Igbinosun went to create and set up a new OGBK forum. In contrast, Mr Christopher Enogieru, the founding Secretary and the OGBK executives continue to pilot the vision of OGBK worldwide toward its purpose. After Mr Isaac Igbinosun was eventually removed from OGBK worldwide, Mr Friday Efehi Obasuyi, the General Coordinator founding member, and some other executives left due to Mr Isaac Igbinosun attitude rejoin OGBK to continue their membership to strengthen OGBK vision and purpose to date.

## **ARTICLE 1.**

### **NAME:**

The Name of the organisation is “ORGANISATION OF GREAT BENIN KINGDOM WORLDWIDE ART AND COUNCIL FOUNDATION” (hereby called OGBK Worldwide),

The Organization referred to, as OGBK Worldwide is a charitable, non-profitable and non-political. OGBK is non-religious and is a non-violent group.

## **ARTICLE 2.**

### **MOTTO: EDO-ORISIAGBON:**

## **ARTICLE 3.**

### **LANGUAGE:**

The language of OGBK organisation shall be Edo Language and all other languages in the Great Benin Kingdom, including Pidgin English and English language. Edo language shall be in written and spoken in OGBK Edo Language Forum. Other languages in the Great Benin Kingdom as well shall be in written and spoken in such language forum as the case may be. All business and office of OGBK shall be conducted in the English language and Pidgin English.

## **ARTICLE 4.**

### **OUR MISSION:**

OGBK is a socio-cultural organisation; it embraces unity and humanitarian services, education and intercultural integration among its members and the community.

OGBK shall involve on seminars and lectures, cultural festivals, and arts innovation in the Benin Kingdom and Worldwide.

OGBK shall have its offices in France, Republic of Ireland and Nigeria

## **ARTICLE 5.**

### **AIMS AND OBJECTIVES:**

- 1 To unite all the indigenes of Great Benin Kingdom Worldwide.
- 2 To promote and showcase our Great Benin cultural heritage.
- 3 To educate and impact the Edo language and cultural studies, respect for our custom and elders in our society.
- 4 To promote good relationship and integration into our immediate society by fostering the spirit of cooperation and mutual understanding by working with all other Associations to achieve a common goal.
- 5 To contribute to the development and the general well being of Great Benin Kingdom as well as our immediate society.
- 6 To serves, protect and defend the Benin Kingdom by preserving and retaining our heroes' works.
- 7 To render charity and humanitarian support to desiring organization or group in the Great Benin Kingdom and worldwide.
- 8 To achieve all, members to attend meetings and seminars, donate voluntarily, raise fund, and organize cultural events and art show

## **ARTICLE 6.**

### **MEMBERSHIP:**

Membership of the organization shall be open and limited to the person:

1. Who is by birth, or associates with the Great Benin Kingdom
2. Who registered with the Great Benin Kingdom organization, and pay the membership fees and dues as prescribed by the organisation
3. Such person referred to, must accept the aims and objectives of OGBK.

## ARTICLE 6B.

### REGISTRATION OF MEMBERSHIP:

To be a registered member of OGBK, you are required to:

- 1 Fill the OGBK registration form online or PDF format and submit.
- 2 Accept the aims and objectives of OGBK

Note: There shall be a probation period of six months for a member to become qualified for membership rights. It is important that you register to keep the hope and the culture of the organisation of Great Benin Kingdom alive.



#### OGBK Registration Form.

Photo ID

NAME: \_\_\_\_\_

Current Address:.....

.....

Home Address: \_\_\_\_\_

.....

Country of Residence ..... Email .....

House Tel: \_\_\_\_\_ Mobile Tel. \_\_\_\_\_

Member Signature: ----- Date: -----/-----/-----

#### NEXT OF KIN:

Name: \_\_\_\_\_

Address \_\_\_\_\_

.....

Tel ..... Email .....

.....

#### Office of OGBK worldwide

Application Reference No:..... OGBK Worldwide Registration No: .....

President: ..... Gen Secretary: -----

Date: -----/-----/----- Date: -----/-----/-----

## **ARTICLE 6C.**

### **WITHDRAWAL OF MEMBERSHIP:**

- 1 Any member who wishes to withdraw its membership of the organization shall inform the OGBK of his/her intention in writing.
- 2 The letter shall include the reason/s of the withdrawal.
- 3 He/she shall give OGBK one (1) month notice to allow the executives to fill his/her position, and or look into the issue concerning the withdrawal as it maybe.

## **ARTICLE 6D.**

### **MEMBER'S RIGHTS:**

These are benefits enjoyed by the member(s) of the organization, protected by our rules and regulations as its constitutionally defined.

1. Every member shall have the right to vote and be voted for in any of the organization executives' election, provided that person is a financial member of OGBK.
2. Every member has the rights to express his/her feelings, or opinion verbally in any matter arising in the organization.
3. Every member has the right to move a motion; such could be in writing addressed to the president/secretary of OGBK or could be made verbally to the executive council.
4. Member has the rights to participate in the execution of organization projects and engagements, provided the person to cooperate with OGBK policies.
5. Member can be OGBK agent or partnership in an event and arts innovation provided such person agrees with the OGBK rules and regulations.
6. OGBK will not accept any form of bullying, harassment or discrimination; therefore every member is responsible enough to maintain good and free discussion within and outside the organization to embrace the dignity of the organization
7. Under no circumstances should members transact any kind of

business in the name of the OGBK without appropriate consent of the organization.

## **ARTICLE 6F.**

### **MEMBERS OBLIGATION:**

In order to promote the morale and well being of the organization, ensuring its continuous existence, all members are obliged to:

- 1 Carry out the duties that might be assigned to he/she in the interest of the organization.
- 2 Pay dues and other contributions as the executives may specify.
- 3 Promote the aims and objectives of the organization; condemn all forms of discrimination, (based on sex, religion or otherwise against others freedom) insults or bullying.

Attend to group chats, meetings/seminars and events organized by OGBK or when invited.

## **ARTICLE 7.**

### **FINANCE:**

OGBK funds shall be raised through the following means:

1. Members Dues
2. Levies
3. Donations
4. Fundraising

## **ARTICLE 7B.**

### **BANKING:**

OGBK shall maintain a Bank Account with a recognized financial institution

in the Republic of Ireland, France and Nigeria

1. The signatories to OGBK account shall be any three or all of the following people: the President, General Secretary, Financial Secretary or Treasurer and the coordinator in the country of Bank
2. All monies of the organization shall be deposited in OGBK account within two working days of receipt.

## **ARTICLE 7C**

### **AUDITORS:**

In the absence of the treasurer and financial secretary, OGBK can appoint external auditors to audit the financial books of the organisation when necessary.

## **ARTICLE 7D**

### **EXPENDITURES:**

Money can only be withdrawn from the organization account on approval of the executives.

- 1 Money and/or monies can only be spent only when a budget is presented and approved at the executives' council.
- 2 Any expenditure shall be receipted for.

## **ARTICLE 8**

### **THE ORGANISATION ORGANS: (Structure)**

The hierarchy (power) rank according to authority of OGBK shall be and consist of the following bodies:

1. OGBK Administrative Executives Council



2. OGBK Executive Officer Forum
3. OGBK Diaspora Forum
4. OGBK Members Forum
5. OGBK Worldwide - Forum
6. OGBK Special Committee
7. OGBK Project Committee

## **ARTICLE 8.1**

### **OGBK ADMINISTRATIVE EXECUTIVES COUNCIL:**

This is the highest decision making body of OGBK, All decision taken here are final. They approve and ratify matters concerning OGBK and its activates. The functions of the Admin executive council shall include;

- 1 To arrange, plan and execute forum with all OGBK bodies.
- 2 To keep the spirit, the dream and the vision of OGBK moving
- 3 To hold on to the aims and objectives of OGBK
- 4 To contributes ideas and time toward the existence of OGBK
- 5 To approve dismissal or suspension of a member or an executive member on disciplinary measures
- 6 To approve and decides issues, activities and event of OGBK

The administrative executives' council is the braves behind OGBK.

## **ARTICLE 8.2**

### **OGBK EXECUTIVE OFFICER FORUM:**

The principal functions of the OGBK Executive Officer worldwide shall be discussions of issues from chapter's, sharing of ideas and report on project and officers induction.

- They shall be informed and review pasted and present projects, regulating and encouraging officers toward duties effectively appropriately as expected.

Executive officers are to be in charge of their office.

## **ARTICLE 8.3**

### **OGBK DIASPORA FORUM:**

OGBK DIASPORA is the headquarter of OGBK worldwide. They are the OGBK worldwide registered members in the Diaspora.

1. They generate ideas, brainstorm and deliberate on matters and approve projects projected by the Administrative executive council.
2. They are the financial power force of OGBK worldwide. Any decision and project approved here are final.

The Diaspora Executives office officers head the chapters Executives offices and can request information or report from the department chapters.

## **ARTICLE 8.4**

### **OGBK MEMBERS FORUM:**

The supreme organs of OGBK shall be the members forum and shall have the following functions:

1. To approve rules and bye-laws to be presented to it by the executive committee
2. To ratify or suspend the constitution and approve amendment thereof
3. To approve the payable amount of membership fees, and other levies to be recommended by the executive committee
4. To be informed about the annual report by the president/treasurer, and the president and the executive committee annual plan ahead.
5. To set up a special committee for a special assignment.

The President is the head of the executives, he or she must be pro-active, prepare to serve OGBK with good faith, sincerity and love.

## **ARTICLE 8.5**

### **OGBK WORLDWIDE FORUM – General Forum:**

All indigenes of Great Benin Kingdom are welcome to OGBK Worldwide forum. The principal functions of the worldwide forum shall be discussions, sharing of ideas, and to regulate and register participants that are committed into OGBK members' forum.

## **ARTICLE 8.6**

### **OGBK PROJECT COMMITTEE:**

OGBK executive council shall set up a project committee to work with the Director of Project and Project manager.

1. The project committee shall oversee all OGBK projects and get back to the executive council
2. The duties/duration of the project committee shall expire every three years (3yrs) executive tenure

## **ARTICLE 8.7**

### **OGBK SPECIAL COMMITTEE:**

A special committee might be set up for any of the following reasons/purposes:

- 1 To organize OGBK events, seminars and all other shows
- 2 To resolve issues and conflict within or outside the organization
- 3 For other emergency matters

The committee expire/dissolved as soon as the event/purpose is completed

## **ARTICLE 9.**

### **WHEN TO HOLD EXECUTIVE FORUM:**

The executive members' forum shall hold meetings at all time and all days, but any issue's that deserves the opinions and vote of every OGBK members, the secretary, and or publicity secretary shall give notification stating the date, the time and the agenda for discussion a week before the vote.

## **ARTICLE 10.**

### **DECISION MAKING:**

The executives' council must approve all decisions and the executive's decisions are final in all matters. Making a decision, a simple majority shall adopt resolution and decision in the executive members' forum when a matter put to a vote.

## **ARTICLE 11.**

### **WHO CAN REPRESENT OGBK?**

Four or two members of the executive can represent or act on behalf of the organization provided that two of them are:

1. The President, the General Secretary, the Public Relation Officer and the Country Coordinator
2. The President/ Secretary can also delegate individual's of two to four, or group of people to represent or act on the behalf of OGBK

## **ARTICLE 12.**

### **EXECUTIVES BODIES:**

In order to ensure smooth running and strong adherence of the organisation, there shall be executive bodies to take charges of the administration of the organisation. And the duties of the executive bodies shall expire after three years (3yrs).

#### **Eligibility of Officers**

Persons vying for the executive position's must be from the Great Benin Kingdom and must be honest and hardworking, He or she must apply for the job he/she intend, and election shall be conducted to that effect to elect whoever that is suitable for the position. And the person must be a registered and financial member of OGBK for one year.

The executive bodies (offices) to run the organisation are:

1. President.
2. Vice President.
3. General Secretary.
4. Assistant Secretary.
5. Public Relation Officer (P R O.)
6. Coordinators
7. Assistant Coordinators
8. Financial Secretary
9. Treasurer.
10. Assistant Treasurer
11. Media director
12. Chief Editor
13. Cultural Ambassadors
14. Director of Arts and Culture
15. Cultural leader
16. Event Director.
17. Event Manager.
18. Organizing Secretary
19. Arts Innovation and Sport Manager
20. Teachers
21. Director of Projects
22. Project Manager

- 23. Welfare Officers
- 24. Women Leader
- 25. Legal adviser

The duties of each and every one of the executives of Organisation of Great Benin Kingdom shall be as follows:

#### **ARTICLE 12.1 President.**

The president is the head of OGBK worldwide; he/she is the head of the executive bodies and the general forum worldwide.

1. He/ she is to be accountable and responsible for the running of the organisation
2. To supervise the activities of the executives forums and the organisation at large
3. Summon emergency meetings when necessary with the consent of at least fifty (50%) percent of the members of the executives.
4. Have the power to appoint person to an office base on the person creditability and OGBK recruitment criteria.
5. It is an obligation for the president to preside over all meetings of the organisation.
6. The president conclude deliberation if the house cannot resolves the subject matter appropriately
7. The president encourage member or members to ensure that there is continuous existence of the organisation
8. To present a report of activities, and the budget ahead at the end of each calendar year.
9. The president should not be too hard or too liberal, but must be brave and be morally discipline.

He/she shall represent the organisation in both judiciary and out side Judiciary.

## **ARTICLE 12.1b Vice-President.**

The vice president is a consultant / adviser to the president.

1. He/she shall perform such duty or duties delegated to him/her by the President
2. The vice president shall perform the duties of the president in his/her absence.
3. Shall have the right to succeed the president in the event of his/her resignation, or suspension or when the post of the president becomes vacant by any other reason.

Note: Where the President refuses, or fail to call a meeting in accordance with the provisions in the constitution, the Secretary General shall by the request of the Vice President, with the agreement of 50% members of OGBK can summon a meeting.

## **ARTICLE 12.2 General Secretary.**

The General Secretary is the head of administration; he/she shall be responsible for the daily operation of the OGBK secretariat. He/she co-ordinate all departments and events, and keeps all records.

1. The secretary shall be the chief scribe of OGBK. He/She shall take the minutes of the meetings, keep the minute records, write and respond to correspondence on behalf of the organisation.
2. Send notifications and arrange meetings of the executives and the general forum worldwide, coordinate meeting's to ensure good discussion and deliberations are meet.
3. He/she is in charge of the organisation emails and website. All OGBK info/publications shall be approving by the secretariat.

He/she shall represent the organisation in both judiciary and out side Judiciary.

## **ARTICLE 12.2b Assistant Secretary.**

1. Shall perform the duties of the G. Secretary in his/her absence
2. Shall assist the G. Secretary in carrying out his/her duties
- 3.

## **ARTICLE 12.3 Public Relation Officer (PRO):**

Should be academically and morally discipline, sensitive, bright and brave.

1. Shall protect the good image of the organisation within and outside the organisation
2. Shall be the links between the organisation and the public as the case may be i.e., provides information's for the organisation as well as takes out of the organisation
3. Attend functions as requested by OGBK executive outside the organisation provided it is for the interest and benefit of the organisation and, a comprehensive report to be submit to House/secretary for documentation.

He/she shall represent the organisation in both judiciary and out side Judiciary.

## **ARTICLE 12.5 Coordinator.**

### **Coordinators**

OGBK shall have a General Coordinator and Countries Coordinators. All countries shall have a coordinator to enable OGBK to function accordantly in every country, depending on the number of OGBK members in the country. All OGBK chapters shall have an executive's body such as the secretary, treasurer, financial secretary, public relations officer, project manager, media director, cultural ambassador, cultural leader, organising secretary, welfare officer and publicity secretary who applies for the offices through the Coordinator to the OGBK Executive council for approval and confirmation. The regional executives shall automatically be qualifying members of OGBK executive's officers.

Each country OGBK chapter shall organize and coordinate meetings and events in their region. They shall forward all event plans and submit a report to the OGBK worldwide executive's council after the event.



**General Coordinator Worldwide.**

The General Coordinator shall be academically and morally disciplined, sensitive, bright, brave and proactive. He/she shall bring OGBK together, coordinate and work with the President/General Secretary/PRO, and liaise with countries coordinators and OGBK members worldwide to ensure a harmonious relationship. He/she shall negotiate with each and everyone to work together in unity and effectively.

**Coordinator (Country's organizer)**

The Executive Council of OGBK worldwide shall appoint a countries Coordinator. The Coordinators shall be in charge of all respective meetings and activities in their region. They shall be the link officers of the OGBK worldwide Executive Council.

The coordinators shall work with the region secretary and others to see OGBK meetings/deliberation's orderliness. The Coordinator/Secretary shall register members and furnish OGBK Executive Council, General Secretary with all information's in hard copy, photos, DVD or otherwise as the case may be. The coordinator ensures the secretary takes the minute of meeting's and forward it, invitations and letters to the Executive Council general secretary for the council's further action in all matters.

The coordinators shall comply in all cases with the decisions of the Executive council; carry out assignments and duty's assigned to them by the executive council.

**ARTICLE 12.5b Assistant Coordinator.**

1. He/she shall act in the Coordinator absence.
2. Advise and assist the Coordinator in the discharge of duties
3. In the event of the Coordinator's office becoming vacant due to death, removal, suspension and resignation or otherwise, the assistant Coordinator shall replace the Coordinator pending the executive council resolution of the issues.

**ARTICLE 12.6 Financial Secretary.**

The financial Secretary should be honest, reliable and regular at meetings, this person work inline with the treasurer at all time.

1. He/she shall be responsible for keeping record of all financial

transaction of the organisation

2. Shall collect membership fees, dues, levies and other payments to OGBK as well as providing the payees with the appropriate receipts.
3. Operates the organisation Bank Account, deposit all money into the organisation account, and maintain a regular account record of the organisation
4. Present financial report to the organisation at the end of each calendar year, and a copy of financial report to be submitted to OGBK secretary for documentation.
5. Provide on request the organisation properties, money and other financial account in his/her possession when needed.
6. On no account should the financial secretary withdraw or over-withdrew money from the account without the approval of the OGBK Administrative Executive council

#### **ARTICLE 12.7 Treasurer.**

A person who holds this office must be an individual of integrity without criminal record.

1. The treasurer is in charge of the treasury of OGBK worldwide.
2. He keeps and preserve the association remains of materials after functions, and he/she is in charge of the organisation keys and properties.
3. He collects registration/membership fees, dues, levies and other payments to the organisation on the absence of the financial secretary; and provides payees with the appropriate receipts

Above all, the person must provide on request the organisation properties in his/her position.

#### **ARTICLE 12.7b Assistant Treasurer.**

- Shall perform the duties of the Treasurer in his/her absence
- Shall assist the Treasurer in carrying out his/her duties

He/she must provide on request the organisation properties in his/her

position.

### **ARTICLE 12.8 Organising Secretary:**

He/she must be proactive, sensitive and disciplined.

1. Shall have the sense of approach and knowledge of gatherings, events and meetings as may be required effectively
2. Shall responsibly liaise with president/secretary, ensuring plans and executives' work appropriately to achieve a set goal.
3. Shall take note and record of all events and activities.

### **ARTICLE 12.9 Directors of Media.**

This office is the image presenter of the organization. He/she manages the information's, images or video and all other organization media activities concerning OGBK.

- a. Be in charge of the OGBK publication's, news, facebook and manage website along side with the General secretary.
- b. Arrange press conferences, as he/she will be directed by the organization President/ General Secretary.

### **ARTICLE 12.10 Publicity Secretary.**

He/she shall see to the smooth and peaceful proceeding of the meetings/functions

- Shall respond to the message from the president and general secretary provided it's for the interest of the association.
- Constitutional have right to select any member of the house to assist him/her in view of enhancing the function above.
- To ensure the arrangement of event/seats and every other thing before the commencement of the meeting/function is oversees.
- To ensure he/she inform members of the message as directed by the president and the general secretary as the case maybe.

### **ARTICLE 12.11 Directors of Innovation and Sport.**

He/she must be intelligent, knowledgeable of community growth and be up to date.

1. He/she shall be in charge of OGBK research; ensure talent and innovation are discovered in arts and sport.
2. He/she shall ensure that OGBK is represented in these categories and all others innovation projects.
3. He/she shall present all the research findings in these fields to the executive council.

### **ARTICLE 12.12 Welfare Officer/ Chief Whip.**

The Welfare Officer shall be responsible for the following:

Shall ensure that meetings/ conference and venues are properly set

Shall ensure that all functions and activities are properly conducted and protocol observed, adopting first come first served.

To ensure orderliness during meetings/conference and function by ensuring no one bull another person, no fights and no quarrel arise during discussions.

### **ARTICLE 12.13 Events Director.**

The Event director shall working with the event manager and all others executives involved.

1. Shall generating ideas for an event and inform OGBK what is required in an event at a particular time and season
2. Shall plan the event from start to finish; putting together event-marketing plans
3. Shall manage the event budgets and sponsorship negotiations.
4. Shall manage the logistics and event venues.

### **ARTICLE 12.13b Events Manager.**

He/she shall establish and maintain good relationships with the people and venue.

- Shall plan event details and aspects, including seats, dining and guests management.
- Shall work under budget with all costs and create reliable financial reports after the event

#### **ARTICLE 12.14 Cultural Ambassadors.**

Any person who holds this office must know the history and the culture of the Benin Kingdom and be ready to project and represent OGBK at all cultural events and conferences.

1. He/she shall be responsible for the cultural and integration affairs of OGBK and the community
2. He/she shall present OGBK in all cultural events organise or when invited

The office showcases the rich cultural heritage of Benin Kingdom; any person applying for this office must be responsible and morally disciplined.

#### **ARTICLE 12.15 Directors of Arts and Culture.**

Ability to organize, direct and present the rich cultural heritage of our Great Benin Kingdom art, culture and other related issues.

1. Shall work with the cultural leader and others to perform the cultural shows, festivals of arts and culture worldwide as the case may be.
2. Shall be responsible for planning and be present when the cultural event is needed.
3. Shall have the ability to create new drama and acting techniques.

#### **ARTICLE 12.15b Cultural leaders.**

The cultural leaders must be discipline and be responsible for the cultural activities.

- They shall work with the director of art and culture and leader the OGBK Cultural Group
- They shall have the ability to manage a team and be responsible for working with every person in the group during practices and engagements.
- Have the ability to create new songs and dance techniques.

#### **ARTICLE 12.16 Women leader.**

She is the head of OGBK women and must be dedicated and know OGBK vision.

1. She is an excellent example to OGBK women in all matters and must be polite and calm.
2. She liaises and coordinates women affairs ensuring unity, good communication and a sense of sound judgement.

#### **ARTICLE 12.17 Director of projects.**

- The Director of project shall be in charge of all of our project's planning, working to execute, monitor and supervision OGBK projects worldwide, as the case maybe.
- Shall work with the project's team to ensure project is executed according to OGBK plans and direction.

#### **ARTICLE 12.17b Project Manager.**

Shall work with the project director and manage all aspects of the project; the people, the budget and materials.

- Shall work with the team to ensure the project is executed according to OGBK plans and the direction of the project director.

#### **ARTICLE 12.18 OGBK Editors.**

Shall work with the secretary and media director to ensure all OGBK information's /publication's are well presented.

Proof read and edits all OGBK articles and others news report before it's publish.

#### **ARTICLE 12. 19 Language Teachers.**

The teacher is responsible for teaching and providing the Edo language or other related languages education.

1. The person shall have the ability, knowledge, education and qualification to teach the subject.
2. Shall have the skill and accurate experience.

## **ARTICLE 13.**

### **MODE OF DIASPORA EXECUTIVE OFFICE:**

Executive offices and elections are to be suggested by members of the house and voted with a single majority, including the position of the President and all other offices. Any OGBK executive financial member can present or nominate anyone they feel is best for the President job, the General Secretary job or any other offices available to be voted by the house in a single majority.

## **ARTICLE 14.**

### **ELECTION OF DIASPORA EXECUTIVES:**

OGBK Diaspora hose shall select three (3) or five (5) members as electoral officers to organise the OGBK election. None of the electoral officers members must be members of the outgoing executive. The electoral committee board/office shall be dissolved immediately after the election.

- The election and office tenure shall be every three years (3yrs)
- Any member who has paid his/her dues and other levies without arrears shall be eligible to vote and be voted for.
- A member can nominate he/herself, or to be nominate by other member to contest for office.
- The candidate must be a dedicated executive member, and must have at least been attending seminars, conference meeting up to the time of the election.
- Candidates are to be elected by a simple majority vote, by vote and the result announced immediately by the electoral committee.

There shall be a maximum of two (2) candidates for each post; therefore, you must forward your interest on time. In case of where more than two (2) candidates are interested in a particular office, primary election is to be conducted to reduce the numbers to two (2) candidates.

## **ARTICLE 15.**

### **OATH OF OFFICE:**

All elected officers shall one after the other swears an oath of office conducted by the Chairman of the electoral committee before the executive members saying as follow:

I -----

Resident at -----

do this day -----/ -----20----- take this Oath and swear as follow; that I promised to serve Organisation of Great Benin Kingdom worldwide in this capacity as ----- by executing, protecting and defending the constitution of OGBK by any possible ways; that I am aware of the task of the office to which I am elected, and that I promised therefore to do the best to uphold these task and dignity attached to my office with honest, loyalty and obedient, so do help me God and grant me the wisdom and power to execute the constitutional duties to the best of my knowledge.

## **ARTICLE 16.**

### **TERMS OF EXECUTIVE OFFICE:**

There shall be a maximum of two (2) terms, for duration of three (3) years each tenure.

1. Ex-executive officer can contest again for any other office when nominated after the first term of 3 or 6 years been completed.
2. Should any of the offices become vacant during the term of office, an executive committee (a bye- election) shall held to fill the vacant office
3. Should any of the executive fails to live up to his responsibilities, he/she could be impeached by a two-third majority of the general house
4. All out going executive officers shall submit the organisation properties in their possession to the new officers elected into their office.

Note: OGBK calendar year begins from January – December.



## **ARTICLE 17.**

### **QUORUM:**

Quorum shall be formed in the executive meeting when half of its members are present, provided the president / vice president, the general secretary or assist secretary is available.

## **ARTICLE 18.**

### **DECISION:**

All decisions, project, event or any activity's' must be decided and approve by the general house. The executives shall take decision by consensus or by simple majority when the matter put to vote, except when it stated in the constitution; decision taken are to be minutes and signed by the general secretary and the president.

## **ARTICLE 19.**

### **PROJECT MODES AND APPROVAL:**

Projects and expenditure to be suggested must be discussed and approved by single majority in the general house. Funds are to be voted and approved by single majority vote at the executive council and the general house as the case maybe.

## **ARTICLE 20.**

### **MENBER'S BENEFIS/ ASSISTANCE:**

All executive members of the Organisation of Great Benin Kingdom should entitle to the following benefit / assistance therein:

1. Member has the rights to participate in execution of organization projects and engagements provided the person cooperate with OGBK policies.
2. Member can be OGBK agent or partnership in organizing event or arts innovation, provided such person/body agrees with the OGBK rules and regulations.

3. In case of a executive member death, the next of kin shall entitle to a donation to be decide by the executive, and in case the corps is been taking home (Nigeria) the organisation shall send two (2) members to escort the body.

Any member who has not spent up to six (6) months with OGBK shall not receive this benefit/ assistance.

## **ARTICLE 21.**

### **DISCIPLINARY MEASURES:**

OGBK has the right to take any of the following measures against any member who do not comply with the rules and regulations of the organisation as the case maybe.

- a. Nobody have the right to fight or beat any other member during function or at any of the organisation gathering/ parties. Any member who does so, and found guilty shall pay a fine to be decided by the house
- b. Improper behaviour such as insulting, bulling, and shouting in writing or audio during discussion or function is disallowed; defaulter shall pay to be decided by the executives. Whereby the member remains adamant, he or she will be suspended from the organisation.
- c. To maintain and keep peace during the organisation gathering and function, the president has right to send member out of the gathering in an event of improper behaviour or if a person continues to disturb the peace of the gathering.
- d. A member who wilfully disturbs/stops the progress of the organisation discussion or function is guilty of sabotage. He/she must receive a warning letter signed by the president and the general secretary approved by the executives. Whereby the member remains adamant, he or she will be dismissed from the organisation.
- e. In case dispute arise among members during discussion or gathering, the matter shall be settle immediately by executives,

and if not possible, a committee shall be set up to settle the matter.

- f. The president of OGBK shall have the power to question an executive officer's that do not discharge his/her duty on the ground of misconduct or miss-management.
- g. A member can be expelled from the organisation on the ground of indiscipline and immoral behaviours, such as bullying and passing insults on other person, inappropriate adverts/promotional picture's or video's on OGBK page's without OGBK concept.
- h. If a member is expelled from the organisation on the ground of indiscipline and immoral behaviours, all the money he/she paid and benefits shall be forfeited.

However, some cases and matters shall be referring to the disciplinary committee for actions, if such matter cannot be handle by the president/executives.

## **ARTICLE 22.**

### **REMOVAL OF OFFICER'S:**

Executive officer's of the Organisation of Great Benin Kingdom worldwide shall be removed from office by way of impeachment upon a petition presented to the executives and signed by the chairman of disciplinary committee, the president and the general secretary of OGBK on any of the following grounds:

1. By reasons of inappropriate behaviours, not complying with OGBK rules and regulations
2. Working contrary to OGBK executive council decision and policies
3. By reason of Insanity
4. Financial or office mismanagement.

## **ARTICLE 23.**

### **IMPEACHMENT:**

The President and any other members of the Executive shall without prejudice to any other provision of this constitution be deemed removed from office when a vote of know confidence is passed by the executive under the following conditions.

- a. Whenever a notice of impeachment for misconduct, malpractice or miss-management signed and supported by (1/3) one third of the general house is made in writing, or in any other form is presented before the president/secretary. And if the president/secretary involved, then any member of the executive council is presented with such notice to the council specifying details of the allegations.
- b. The President/Secretary, or if involved, any other member of the executive shall within (2) days of the receipt of such notice ensure that a copy is served on to such person/holder of the offender/office.
- c. The allegation to be investigated within two weeks by a committee of five members to be nominated by the executive council
- d. The executive who committed such offence have a right to defend his/herself subject to the provision of this constitution, but stand suspended from the time the notice is read before the house until the matter is resolved or disposed.
- e. Where the allegations is substantiated and it is supported by two third (2/3) majority of the members of the house, and a properly constituted meeting of members voted to this effect has taken place, The executive in question will be serves a letter of no confidence within one week and, be remove from the office or dismissed.

## **ARTICLE 24.**

### **CONSTITUTION ADMENDMENT:**

1. This constitution or part of it shall by subject to amendment when a motion moved by the general forum or the executive member's

2. The motion of such as above is put to vote and receives a two-third of the executives' members.

## **ARTICLE 25.**

### **VALIDITY OF CONSTITUTION:**

In case part of this constitution becomes meaningless due to alterations in the law, the constitution shall remain and the spirit thereof as a whole shall remain valid.

## **ARTICLE 26.**

### **DISSOLUTION:**

The dissolution will occur:

- When the organisation can no longer achieve or fulfil its aims and objectives, and a two-third majority of the executives support a motion to that effect.
- Election of executive's shall be deemed dissolved by a 2/3 majority of OGBK members, and if voting was improper and election was not well conducted, and application or nomination of such candidates does not meet the criteria, or not appointed in the appropriate office
- In case of OGBK dissolution, the organisation assets and liabilities shall be liquidated and the proceeds shall be follows as the case may by.

## **ARTICLE 27.**

### **LEGAL ADVICE:**

The organisation shall have a Legal Adviser.

OGBK reserves the right to seek legal advice on a variety of matters and act accordingly; as well as seeks the services of its legal adviser for its individual member issue or problem if necessary.

## **ARTICLE 28.**

### **THE ORGAISATION / LAW:**

The President, the General Secretary, the Coordinator and the Public Relation Officer shall represent the Organisation of Great Benin Kingdom worldwide in both Judicial and outside Judicial.

## **ARTICLE 29.**

### **GOVERNING COUNCIL POLICIES & PROCEDURES:**

This and all of OGBK Art and Culture Foundation Constitution, Policies, Procedures, Guidelines and Protocols form part of OGBK terms, and conditions members need to read and familiarise with, acknowledge and accept as required. Failure to adhere to OGBK policies and procedures, guidelines and protocol can lead to disciplinary action against any member, including dismissal from the OGBK art and culture foundation.

The hierarchy (power) rank according to the authority of OGBK shall be as stated in ARTICLE 8 in the constitution.

### **ADMINISTRATIVE EXECUTIVE COUNCIL**

This is the highest decision making body of OGBK worldwide art and culture foundation. All decision taken here are final, they approve and ratify matters concerning OGBK and it activates.

### **POLICIES & PROCEDURES**

OGBK DIASPORA is the head quarter of OGBK Worldwide Art and Culture Foundation. The OGBK Administrative Executives Council is the brain behind OGBK and the powerhouse of OGBK worldwide.

1. OGBK Executives Council is the decision making body of OGBK; they have the power to decide and overrule decisions. NOT the President/Secretary or the Coordinator.
2. OGBK chapters/ executives are created to help execute the work of the OGBK head office. The chapters follow up with OGBK head office vision plan and procedures.

3. The OGBK Executives Council nominates OGBK chapters' coordinators; the chapter members do not elect coordinators. A member who sees the vision and works along with the OGBK Executives Council is nominated/selected and appointed to the Coordinator office.
4. All coordinators are subject to the executive council; they shall oblige to carry out all assigned assignments. They do not have the right to stop or overrule organisational council plans and duties given directly or indirectly. Any coordinator who refuses an assigned mission is sabotaged; they shall be suspended and removed from the office if a vote of no confidence is passed on them by the Executive council.
5. No OGBK chapter has the right to set up a committee to review, debate, or deliberate on a matter already decided and concluded by the OGBK Executive council. Any chapter that works contrary to the executive council decision is sabotaged. The Coordinator in that chapter shall be suspended or removed from the office depending on the severity of the matter if the executive council passes a vote of no confidence.
6. All chapters' executive offices are created by OGBK administrative head office. No Coordinator has the right to create and appoint someone into an office that is not created by OGBK administrative. However, if there is a need to create an office in any chapter, the branch coordinator must contact the administrative office for approval if the office is needed. Any office appointment without the consent of the executive council is illegal and shall be void.
7. No coordinator has the right to award or give OGBK work or contract to any person without the consent of the administrative council. On the contrary, the contract shall be void.
8. The coordinators work in line with the administrative council vision. They encourage their chapter members towards the OGBK vision and duties as appropriately as expected. They coordinate the chapter by ensuring cooperation and unity among members, and they shall have the spirit of understanding and sound judgement.

9. OGBK is a cultural organisation; Cultural Ambassadors are the head of all OGBK cultural issues; they shall head OGBK representative in all cultural matters, events or occasions when invited. OGBK cultural ambassadors' position is essential that they deserve to sit on the high table in all OGBK meetings, proceedings and events.
10. All OGBK chapter secretaries must take every meeting's minute and forward it to the Executives council General Secretary for further view by the executive administrative council.
11. It is the responsibility of the chapter secretaries to keep all records, letters, photos and videos and other documents as necessary as may be requested by the General Secretary headquarter executive council for review.
12. It is the responsibility of the chapter secretaries to forward all invitations, letters, photos or videos and any other information document to OGBK General Secretary email: [ogbkworldwide@yahoo.com](mailto:ogbkworldwide@yahoo.com) or to the contact WhatsApp number for the executive council further action or decision as the case may be. On no account should the secretary withhold any of these documents.
13. All executive officers are to take charge and responsibility of their offices; carry out duty's/assignments assigned to them, and furnish the coordinator/ Administrative executive council with the progress and report as required.

**NOTE:**

Members of the OGBK executive council have the right to contact any executive officer/member in any OGBK chapter for the interest of OGBK. In this case, the officer approached has the right to inform the chapter coordinator of the message/request from the Executive council member and furnished the executive council concerned about their request.

The Diaspora Executives office officers head the chapters Executives offices and can request information or report from the department chapters.



OGBK Diaspora has the right to disengage or shutdown any of the OGBK chapters that work contrary to OGBK policies and vision.

Confidentiality is vital in OGBK, and OGBK will not condole anyone who releases, transfers or forward OGBK classified information to others. And anyone found sharing message's or OGBK classified information to a third party the message is not intended shall be suspended.

In the event of OGBK supporting an individual or organisation, no executive or member has the right to be upset, angry, or hostile toward the person or organisation. Negative talks or embarrassing the benefactor is sabotage. Any person found doing so with evidence shall be suspended.

If a member is expelled from OGBK on the ground of indiscipline, inappropriate behaviours, financial embezzlement or violating OGBK policies, the benefits and the money the member paid shall be forfeited.

WHO REPRESENT OGBK? - Same in ARTICLE 11:

1. The General Coordinator is the head of all the countries coordinators. He/she has the right to assign duty or request a report from any chapter coordinator or Executive's officer for the interest of OGBK. He/she liaises with everyone for unity, cooperation and efficiency.
2. The PRO in OGBK is the External affairs minister; he works within and outside OGBK. He/she has the right to request information's, assign duty to any chapter coordinator or Executive's officer for the interest of OGBK. And he/she has the right to represent OGBK in the judiciary.
3. The General Secretary is the head of administration. He/she has the right to request a report, assigns duties to any coordinator or Executive's officer or member of OGBK as the case may be for the progress and interest of OGBK. He/she has the right to send delegates to represent the OGBK interest. He/she has the right to represent OGBK in the judiciary.

4. The President is the head of all the Executives council/members of OGBK. He/she has the right to assign duties and demand a report from any coordinator, Executives, or member for the interest of OGBK. He/she has the right to send delegates to represent OGBK and to carry out assignments on behalf of OGBK interests. And he/she has the right to represent OGBK in the judiciary.

The four heads of the Executive's officers, the President, General Secretary, Public Relation Officer and the General Coordinator, work together for the interest and progress of OGBK toward achieving its vision, aims and objectives. They follow up with OGBK dreams and procedures, and they encourage and motivate all executives, and members of OGBK towards achieving OGBK set goals.